

Neighborhood News Inc.



The Bedford Bulletin | The Goffstown News | The Hooksett Banner | The Salem Observer

Holding an event? Introducing a new product? Relocating? Opening a new business? We are interested in your news!

The following is a guide to help you present your story ideas for publication. Feel free to use the attached form, go online to www.yourneighborhoodnews.com and click on "Submit Your News," or simply e-mail your information to editor@yourneighborhoodnews.com.

If you choose to send a paper press release, be sure to type and double-space the text. Feel free to send printed photographs too.

We prefer e-mail, where the information is right in the body of the e-mail and photos are attached as separate jpg files, or online submission. Photos must be high resolution, preferably 6 inches wide and 200 dpi for regular photos, 2 inches wide and 200 dpi for head shots. Send us the raw file if you don't understand how to resize it.

- Include your name, telephone number and e-mail address in case we need to contact you.
- This is not a free ad. We will not include information on prices, specials, etc.
- Start with a clear topic statement:
"Firm wins \$7 million contract"
"Smith appointed supervisor"
- Cover the information simply and clearly.
What – "The South Redford Business Resource Center will conduct two workshops the first week of August."
Where – "The 2nd State Bank is located at 6678 Locke Blvd., Smithville, N.H. 04523"
Who – "John Smith, who holds the position of head mechanic, has been with the company for five years."
When – "The appointment will take effect Aug. 1."
Special interest – "Children will be invited to take free pony rides from 2 to 4 p.m."
Word limit – Please try not to exceed 250 words. Longer submissions will be considered, but may be edited.
- Please identify the hometown of people and/or location of the business in your press release. We are happy to publish news of the people, events and businesses in the towns Neighborhood News Inc. covers, but simply do not have the space to cover additional towns or cities.

E-mail community and business news to Ginger Kozlowski at editor@yourneighborhoodnews.com.
E-mail sports-related information to Jerry Liptak at sports@yourneighborhoodnews.com.
For further details, call Ginger Kozlowski at 603-206-7810 or e-mail the above address.

Tell us your news!

Contact name: _____

Phone: _____

E-mail: _____

News: _____

Thank you for helping us inform our readers!

Typical story layouts & size:

IN BRIEF

George Wiley manages conference center design

BEDFORD – SERESC (South-eastern Regional Education Service Center) has selected George Wiley Consulting Group Inc. to design, install and manage the growing technology infrastructure of its state-of-the-art conference center, located at 29 Commerce Drive in Bedford.

The technology expansion is necessitated by a new 16,200-square-foot addition to the SERESC Conference Center facility, scheduled to be completed in May. Upon completion, the 32,700-square-foot facility will continue to be home to SERESC's staff, and its full-service, technology rich conference center.

Wiley Consulting is a "total solutions provider" offering expert audio/video consulting, design, implementation and maintenance.

For more information, contact George Wiley at 512-9271.

News Briefs

Richard Paradie

CONCORD – Richard Paradie recently joined the



Scott Lawson Group LTD, a health and safety consulting company in Concord, as a health

and safety technician.

Paradie is a graduate of Keene State College with a bachelor of science degree in safety studies. He is state licensed as an asbestos inspector and asbestos disposal site worker.